

Assessment Criterion	Weight	Application Question
Project Objectives	25%	<p>What are the aims and objectives of your project?</p> <p><i>A snapshot of the overall project and a summary of what the activity is. Describe the opportunity or issues that the Project addresses. Why the project is important of how the need is demonstrated (plans, letters, minutes, etc). Number of members, participants, groups, clubs, etc, who will benefit from the Project.</i></p>
Project Beneficiaries and Diversity	25%	<p>What are the primary areas of focus for this project/program?</p> <p>Who are the expected primary beneficiaries of the project/program?</p> <p>What kind of diversity will your program promote?</p>
Project Timeline	10%	<p>Provide a timeline of your project including milestones which will be completed.</p> <p><i>Detail each stage of the project and how it will be completed.</i></p>
Risk Management	10%	<p>Risk Management – identification of risks and mitigation.</p> <p><i>Describe the risks involved in your Project and strategies you will use to avoid harm or injury.</i></p>
Budget	10%	Budget – balanced income and expenditure statement.
Supporting Documents	10%	<p>Certificate of Currency</p> <p>Quotes</p> <p>Supporting Information</p> <p>Permissions</p>
Application Capacity	10%	Does the applicant communicate that they have the skills, experience and aptitudes required to carry out the proposed project?